



## *City of Miami Springs, Florida*

The Miami Springs City Council held a **REGULAR MEETING** in the Council Chambers at City Hall on Monday, November 8, 2010, at 7:00 p.m.

### **1. Call to Order/Roll Call**

The meeting was called to order at 7:03 p.m.

The following were present:

- Mayor Billy Bain
- Vice Mayor Jennifer Ator
- Councilman Bob Best
- Councilman Dan Espino
- Councilman George V. Lob

Also Present:

- City Manager James R. Borgmann
- Assistant City Manager Ronald K. Gorland
- City Attorney Jan K. Seiden
- Chief of Police Peter G. Baan
- Finance Director William Alonso
- Recreation Director Omar L. Luna
- City Clerk Magalí Valls

**2. Invocation:** Mayor Bain offered the invocation.

**Salute to the Flag:** The audience participated.

### **3. Awards & Presentations:**

#### **3A) Proclamation – “Alzheimer’s Association Miami-Dade Memory Walk Day 2010”**

Mayor Bain stated that approximately 3.5 million Americans live with Alzheimer’s disease and there is another diagnosis every seventy-one seconds. He proclaimed November 13, 2010 “Alzheimer’s Association Miami-Dade Memory Walk Day 2010”.

Bill Sussman of the Alzheimer's Association stated that one out of two people over the age of 85 and one out of eight people over 65 will get Alzheimer's. The life expectancy of the afflicted person ranges from two to twenty years, which requires 24-hour care for the majority of that time and the families and the communities bear the impact of the problem. He said that the disease can be cured by good people working together to make it happen.

Mr. Sussman announced that there will be a Memory Walk at 8:30 a.m. on Saturday, November 13<sup>th</sup> at Merrick Park in the City of Coral Gables. The City with the highest percentage of its population participating in the walk will win the "City Challenge" and receive the right to display the award for one year. There is no registration fee to participate in the walk; they want to increase awareness and bring people together who are interested in beating this disease.

In closing, Mr. Sussman thanked Council and urged everyone to participate in the walk. More information is available at [www.memorywalks.com](http://www.memorywalks.com).

#### **4. Open Forum:**

##### **Appreciation**

Nadim Tabsch of 633 South Drive recognized the Mayor, Council, City Manager Borgmann and Public Works Director Williams for helping to identify and correct a major safety issue at the Gray Construction site next to his house that he reported at the last meeting. He said that the construction debris was cleaned up and he appreciates it very much.

##### **General Election**

Michael Gavila of 684 Morningside Drive said that signs cannot be held at the Community Center during the upcoming General Election on April 5, 2011 due to the 100-foot restriction. He asked Council to consider holding the election at the Golf and Country Club the same as the last election two years ago.

##### **Tree Ordinance**

Eric Richey of 224 Reinette Drive, Chairman of the Board of Parks and Parkways, stated that he would answer any questions that Council may have in regard to the proposed changes to the tree ordinance.

Vice Mayor Ator explained that there was open discussion before the recommendation was made, but the minutes did not provide any details.

Mr. Richey stated that there was an issue as to what is a fruit tree and every tree is considered a fruit tree unless it is designated otherwise. The Board's recommendation is to change the ordinance back to the way it was, excluding mango and avocado, while all other fruit trees would be protected.

## **Library Renovation**

Carl Malek of 172 Curtiss Parkway asked about the status of the Library renovation.

City Manager Borgmann explained that the renovation is in the final stages. Mayor Bain added that the scheduled completion date is December 2010.

## **Springview Elementary Swale**

Yandro Hernandez of 449 Swallow Drive, # 21 expressed his concern about a problem at Springview Elementary School where the buses drop off the children and the area becomes muddy when it rains. He was told by parents and Staff that the County or City would install gravel to help the situation, but nothing has been done. He distributed photographs showing the area in need of repair.

The Administration will come back with a recommendation for the next meeting.

## **Debris**

Beatriz Obermann of 449 Swallow Drive, # 23, complained about the yard man who places debris on the corner of Swallow Drive and North Royal Poinciana. She will submit photographs of the debris.

## **5. Approval of Council Minutes:**

### **5A) 10/25/2010 – Regular Meeting**

Minutes of the October 25, 2010 Regular Meeting were approved as written.

**Councilman Best moved the item. Councilman Espino seconded the motion which was carried 5-0 on voice vote.**

Bob Schwinger of 8 Canal Street stated that he checked the proposed ordinance that will be considered under Agenda Item 7B. He said that he received a copy of the draft minutes and the proposed ordinance does not deal with talking houses as indicated in the minutes.

Mayor Bain explained that the item would be addressed under Agenda Item 7B.

## **6. Reports from Boards & Commissions:**

### **6A) 10/19/2010 – Education Advisory Board – Minutes**

Minutes of the October 19, 2010 Education Advisory Board meeting were received for information without comment.

**6B) 11/01/2010 – Zoning and Planning Board – Cancellation Notice**

Cancellation Notice of the November 1, 2010 Zoning and Planning Board meeting was received for information without comment.

**6C) 11/02/2010 – Code Enforcement Board – Minutes**

Minutes of the November 2, 2010 Code Enforcement Board meeting were received for information without comment.

**6D) 11/03/2010 – Architectural Review Board – Cancellation Notice**

Cancellation Notice of the November 3, 2010 Architectural Review Board meeting was received for information without comment.

**6E) 10/28/2010 – Code Review Board – Cancellation Notice**

Cancellation Notice of the October 28, 2010 Code Review Board meeting was received for information without comment.

**6F) 11/01/2010 – Board of Adjustment – Approval of Actions Taken at their Meeting of November 1, 2010 Subject to the 10-day Appeal Period**

Actions taken by the Board of Adjustment at their meeting of November 1, 2010 were approved subject to the 10-day appeal period.

**Councilman Espino moved the item. Councilman Lob seconded the motion, which was unanimously carried on roll call vote.**

**7. Public Hearings:**

**7A) Second Reading – Ordinance No. 999-2010 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 150-016 (G), Off-Street Parking Requirements for Single Family Residential and Duplex Zoning Districts; by Eliminating the Specific Provisions Related to the Sizes of Permitted Driveways on Residential Building Sites; Specifying the Conditions and Restrictions for Allowing Two Driveways on Each Site; Repealing all Ordinances or Parts of Ordinances in Conflict; Effective Date (First Reading: 10/25/2010 – Advertised: 10/27/2010)**

City Attorney Jan K. Seiden read the ordinance by title.

Attorney Seiden stated that this is the second reading and public hearing; there were no changes since the first reading and basically this ordinance eliminates those prior provisions in the old ordinance that dictated what sizes driveways could be depending on the size of the lot, in lieu of the current provisions that deal with the determination of impervious versus pervious surfaces of the front yards.

Mayor Bain opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

**Councilman Lob moved to approve Ordinance No. 999-2010. Vice Mayor Ator seconded the motion which was carried 5-0 on roll call vote.**

**7B) Second Reading – Ordinance No. 1000-2010 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 150-030, Sign Regulations; by Clarifying the Rules and Regulations Related to Residential Real Estate Open House Directional Signs Contained in Subsection 150-030(J); Expanding the Nonresidential Public Street Locations for the Placement of Residential Real Estate Open House Directional Signs Contained in Subsection 150-030(B) and Figure 1; Repealing all Ordinances or Parts of Ordinances in Conflict; Effective Date (First Reading: 10/25/2010 – Advertised: 10/27/2010)**

City Attorney Jan K. Seiden read the ordinance by title.

Attorney Seiden stated that this is the second reading and public hearing. The ordinance was revised as directed by Council. He added language to say that Open House signs must state “Open House” in large letters and may also include the phrase “Talking House” with a directional arrow. Other real estate sale signs can only be displayed on the property for sale and are not to be considered Open House signs. The second provision regarding locations was amended to say that the signs could be placed on private property with permission of the owner, specifically designated right-of-way areas and on the street where the subject sale property is located.

Mayor Bain opened the public hearing to those persons wishing to speak.

Vice Mayor Ator asked if it was decided that an Open House sign is required to contain other information.

City Attorney Seiden said that Council decided that the Open House signs should not contain other real estate information or telephone numbers. The idea is to differentiate Open House signs from real estate signs; the purpose is to identify open houses.

Councilman Espino commented that the advertising requirements are listed in the State Statutes.

Vice Mayor Ator would like to include language that Open House signs must state “Open House” in large letters and may also include “Talking House” with a directional arrow and be in accordance with any State Statute.

City Attorney Seiden explained that the change would require the proposed ordinance to be advertised for another second reading. He would like to review the State Statute before making a recommendation.

Bob Schwinger of 8 Canal Street said that the Open House directional arrow would not be advertising the real estate company, the same as the real estate signs.

Vice Mayor Ator was told that the State Statute requires Open House signs to include the realtor’s information.

City Attorney Seiden reiterated that he would need to review the Statute. He is not sure that an Open House sign is intended to be an advertising sign. Under the City Code, they are defined as directional signs.

Vice Mayor Ator stated that she would not want any conflict with the State Statute should it change in the future. Adding the language would protect the City should there be a problem later.

City Attorney Seiden explained that he would review the Statute and incorporate the language in the ordinance if it applies.

Mayor Bain opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

Bob Schwinger of 8 Canal Street stated that the way the ordinance is drafted does not allow for a sign that indicates a Talking House without an Open House.

Councilman Espino commented that the reference to a Talking House did not have to be together with the Open House.

Councilman Lob agreed with Councilman Espino that Council had discussed that point. The way the ordinance is written does not allow a Talking House sign by itself.

City Attorney Seiden said that the Talking House sign may include Open House.

Mayor Bain clarified that Open House or Talking House could be on the same sign, or there could be a separate Talking House or a separate Open House sign. He explained that the Talking House sign must be in compliance with the Open House sign.

City Attorney Jan K. Seiden stated that Open House signs must state “Open House” in large letters and may also include the phrase “Talking House” and the directional arrow, or you may have a Talking House sign with an arrow.

Vice Mayor Ator said that Open House signs are allowed only on the day and during the hours of the open house. The issue was how long a Talking House sign should be left up and the response was the same day or no more than two consecutive days in any seven day period.

City Attorney Seiden asked whether or not the two revisions he made were acceptable.

Mayor Bain responded that he wanted to give the realtor three options.

Councilman Lob clarified that the three options were an Open House, Open House with Talking House and a Talking House.

City Attorney Seiden will check the Florida Statute to determine if more information is required on the directional signs.

Councilman Espino recalled that the advertising for attorneys is regulated the same as real estate advertising. He does not know if this is specifically related to Open House signs.

**The amended ordinance will be brought back for a second “second” reading on November 22<sup>nd</sup>.**

Mr. Schwinger suggested that the ordinance could say that the signs would not violate State Statutes.

City Attorney Seiden clarified that an Open House sign is not intended to be a real estate sign that is only allowed on the property being sold. These are directional signs that may not apply to the State Statute regulations.

Councilman Espino stated that he would not want to pass an ordinance that needs to be amended to comply with the State Statute.

Mr. Schwinger said that in reviewing the proposed ordinance, he noticed that it does not include the different types of signs, which are Open House, Talking House or a combination of the two, as indicated in the minutes from the last meeting. He noted that the same time restrictions would apply to the Talking House directional arrows that would only be placed in the appropriate locations on the weekend. He received a \$50.00 citation for a sign that he placed on Westward Drive over the weekend, which is not in good spirit of the community since this an item under consideration.

City Attorney Seiden said that he would also change the title of the appropriate section.

Vice Mayor Ator explained that a Talking House is always open and the directional signs should be treated the same as Open House signs. The time limit is okay, but the real estate agent will not always be at the location.

City Attorney Seiden said that the provision stating that a representative or owner would be at the location would not apply to a Talking House sign. He would draft another section for Talking House signs.

**8. Consent Agenda:**

**8A) Approval of the City Attorney's Invoice for October 2010 in the Amount of \$11,927.25**

City Manager Borgmann read the titles of the Consent Agenda items.

There was no discussion regarding this item.

**Vice Mayor Ator moved the consent agenda. Councilman Best seconded the motion which was carried 5-0 on roll call vote.**

**8B) Recommendation that Council Award a Contract to South Florida Maintenance, the Lowest Responsible Bidder, in the Amount of \$21,528.00 for Street Sweeping, Twice a Week, Pursuant to Section 31.11 (C) (2) of the City Code**

There was no discussion regarding this item.

**Vice Mayor Ator moved the consent agenda. Councilman Best seconded the motion which was carried 5-0 on roll call vote.**

**8C) Recommendation that Council Approve an Expenditure for Golf Course Personnel Labor Services to Greens Grade Inc., Utilizing City of Coral Gables Bid # IFB 2007-10-22 for a Four Month Period, on an "As Needed" Basis, Pursuant to Section 31.11 (E) (5) of the City Code**

Mayor Bain commented that this award would apply to the Golf Course and the athletic field maintenance.

**Vice Mayor Ator moved the consent agenda. Councilman Best seconded the motion which was carried 5-0 on roll call vote.**



**8D) Recommendation that Council Approve an Expenditure of \$18,529.00 to H & R Paving Inc., Utilizing SE FL Governmental Purchasing Group Co-Op Bid # 09-99, as Provided in Section 31.11 (E) (5) of the City Code for Paving of Nahkoda Drive from North Royal Poinciana Boulevard to Canal Street for Bus Bay Installation, Relocated from Canal Street**

There was no discussion regarding this item.

**Vice Mayor Ator moved the consent agenda. Councilman Best seconded the motion which was carried 5-0 on roll call vote.**

**8E) Recommendation that Council Approve an Expenditure of \$66,200.80 for H & R Paving Inc., Utilizing SE FL Governmental Purchasing Group Co-Op Bid # 09-99, as Provided in Section 31.11 (E) (5) of the City Code to Repair City Roadways**

City Manager Borgmann explained that there is a complete listing of the items being repaved. This also includes the milling of the roads, leveling of depressed areas, manhole and valve raising and pavement marking restoration.

**Vice Mayor Ator moved the consent agenda. Councilman Best seconded the motion which was carried 5-0 on roll call vote.**

## **9. Old Business:**

### **9A) Appointments to Advisory Boards by the Mayor and Council Members**

Mayor Bain **re-appointed** Kathy Fleischman to the Architectural Review Board for a full 2-year term ending on October 31, 2012.

Councilman Best (Group I) **re-appointed** Bob Calvert to the Architectural Review Board for a full 2-year term ending on October 31, 2012.

### **9B) Proposed Revitalization Advisory Committee**

City Attorney Jan K. Seiden stated that since Council was very satisfied with the work done by the Architectural Review Board he suggested that there was no need to create a new board if they expanded the jurisdiction of that board. Council could also decide to create an ad hoc committee as done in the past, or to simply conduct workshops and forums with the business owners and citizens.

City Manager Borgmann commented that one of the ideas was to include the stakeholders and this may or may not be reflected in one of the existing boards. He would recommend establishing an ad hoc committee during the process rather than creating an additional board.

Councilman Espino stated that other cities involved in revitalization had created some type of advisory body that was a full committee or an ad hoc committee. This brings together a confluence of residents, business owners, and commercial property owners and sometimes their interests are diverging. The Chamber of Commerce is resurging in events, but their membership is down so it cannot be said that they represent all the property owners or business owners. The board appointees serve a certain amount of time that could be longer than their appointer, which allows continuity of the plan.

Councilman Espino would like to form an ad hoc committee and also add responsibility to the Architectural Review Board since they did a tremendous job with the signage.

Mayor Bain suggested discussing Agenda Item 9E at this time because the two agenda items are connected.

Vice Mayor Ator stated that the Architectural Review Board had done a wonderful job and there had been feedback from the community to have the business and property owners involved and to have a separate committee with some independence. The intent is that the board would be available through the entire process, even though the members serve at the will of Council. She asked if there is any issue with forming an ad hoc committee that would serve for a long period of time.

The City Attorney responded that the length of time the ad hoc committee would serve would not be a problem.

Vice Mayor Ator received feedback from her constituents that the committee should be more structured and a well-defined board.

City Attorney Jan K. Seiden asked Council to decide how many people they want to serve on the board and how it should be handled. He said that the board would make recommendations to Council for their final decision.

Councilman Espino felt that the last ad hoc committee did an excellent job, their scope was defined and there were five individuals. He was initially thinking of a larger board and Vice Mayor Ator suggested a smaller body in order to expedite the work, which worked very well. He would like to see five members chosen by Council with a board appointed chairperson. There could be liaisons from the Chamber of Commerce, Calvin Giordano & Associates and the City who would ultimately bring agenda items and recommendations to Council. The committee would not take away from the Architectural Review Board or the progress; it would add an additional voice of stakeholders to build on consensus.

Vice Mayor Ator asked if Councilman Espino was proposing three liaisons in addition to the five members who would be non-voting members.

Councilman Espino said that he was proposing five voting members and three non-voting liaisons that would express their opinions and offer their expertise. Term limits could be for three years at the will of Council.

City Attorney Seiden said that the committee could be established without formality. He would suggest that Calvin, Giordano & Associates would call the meetings when they have something to present.

Vice Mayor Ator explained that the business community would like an ad hoc committee that has a voice; they do not want their issues driven by Calvin, Giordano & Associates.

City Attorney Seiden clarified that the City has a contractual relationship with Calvin, Giordano & Associates to consult and produce certain items. An independent board may inadvertently respond to issues that may not be involved in the contractual relationship between the City and the Consultant. The board has to be driven from an outward stance by the activities that the City is dictating to the Consultant. The board members can bring up other items when they meet, but they should not be meeting to raise other issues. Council does not need another advisory board to offer advice. They can give input in regard to the recommendations.

Councilman Best said that he also received feedback from the community and they feel that if Calvin, Giordano & Associates were hired by the City to do a job that another board is not necessary. He said that the last ad hoc committee that developed the logo and tagline was very short term and now there is discussion about a long-term committee that he feels could interfere with progress.

Councilman Lob stated that the board would offer opinions; they would not drive what Council is doing.

Mayor Bain was of the opinion that Calvin, Giordano & Associates should provide their professional advice without an additional board. They will offer their proposals, speak with the community and hold public hearings. He will not vote for another board.

Councilman Espino emphasized that building consensus within the community is the most important factor for revitalization. Stakeholders are not just residents, nor are they the consultants; it includes the commercial property owners and the business owners that are not just represented by the Chamber of Commerce.

City Attorney Seiden said that in the past the ad hoc committee worked with consultants. He reiterated that there could be a problem if the activities are not driven by the Consultant.

Councilman Espino suggested forming the ad hoc committee and expanding from that point. Revitalization has been ongoing for a long time and it has not panned out. This is as far as the process has been and it is something that has not been tried. If it does not work, it can always be changed and the more people involved in the process the better it will be.

**Councilman Espino moved to create an ad hoc committee of five individuals appointed by Council, with a board appointed Chairman and three liaisons from the City, Chamber of Commerce and Calvin, Giordano & Associates to follow the agenda items of the City and the Consultant for the duration of Council's choosing.**

Vice Mayor Ator wanted to add to the discussion before making a second to the motion because there is no defined scope.

Councilman Lob has found that Downtown business owners do not always want to give their input or share what they are thinking because they do not want to be seen in a certain light. It is easier for them to talk to someone within the business community than it is to talk to an elected official or the Consultant. He has a friend who is a business owner that has told him things that were never expressed by other business owners. A board has an important function to talk to the people in the Downtown.

Councilman Espino stated that the duties and responsibilities as presented in the resolution from Calvin, Giordano are outlined in Section 2:

*“The jurisdiction of the Committee shall be limited to studying, evaluating, and making recommendations to the City Council regarding the revitalization of the Downtown area and the N. W. 36<sup>th</sup> Street Corridor. In advising on revitalization efforts, the Committee shall consider the following matters:*

- a. Review of the City's previous efforts toward revitalization.*
- b. Consult with and advise the City's development consultant, the City Manager, and the City Council on policy matters which affect owners, residents, and businesses in the revitalization areas.*
- c. Gather information and serve as a communication link between the City's redevelopment consultant, the City Manager, the City Council and revitalization area owners, residents, and business persons; keep owners, residents, and business-persons informed of the various elements included or to be included in the revitalization efforts; and relay the owners', residents', and/or business-person's problems, concerns, and suggestions to the City Manager, and the City Council.*
- d. Participate in the revitalization efforts by reviewing and evaluating revitalization activities and making advisory recommendations as necessary and appropriate to the City's redevelopment consultant, the City Manager, and the City Council.*

Vice Mayor Ator said that there are other commercial areas in addition to Downtown and N. W. 36<sup>th</sup> Street and she would like to include them.

**Councilman Espino stated “that’s my motion” altogether. Vice Mayor Ator seconded the motion.**

City Attorney Seiden clarified that each Council member would appoint one committee member who would vote. The Chamber would have a liaison if they choose to and the City Planner could be the City representative. He felt that Calvin, Giordano & Associates should not be a liaison member of the board; they will be reporting and bringing information to the board. There will be two non-voting members. He would envision that the Consultant would be running the show and provide information for comments and feedback during a scheduled meeting.

Vice Mayor Ator said that the Committee would initially meet to select their Chair person and the City Attorney agreed.

Mayor Bain felt that progress had already been made and the City should utilize the Consultant without forming the Committee.

**The motion was carried 3-2 on roll call vote, with Mayor Bain and Councilman Best casting the dissenting votes.**

City Attorney Seiden clarified that the Committee is subject to the full Sunshine Law requirements. The board members cannot meet independently over lunch to discuss an agenda item. Also, a quorum would still be three members.

City Manager Borgmann stated that an agenda item would be scheduled for the next meeting and Council should begin thinking about who they will be appointing.

*Agenda Item 9C was discussed after Agenda Item 10E*

**9C) Proposed Code Revision/Amendment; Code Section 150-013; Residential Plantings, Fences and Walls (Tabled: 10/25/2010)**

City Attorney Seiden explained that this item was tabled pending Councilman Lob’s decision that would break the tie vote.

Councilman Lob said that he would leave the ordinance the way it is.

**Council agreed not to amend the ordinance and leave Code of Ordinance Section 150-013; Residential Plantings, Fences and Walls the way it is currently written.**

## **9D) Sanitation Delinquency**

City Manager Borgmann stated that at the last meeting Council requested more detail and a breakdown of the delinquent accounts, which was provided by Finance Director William Alonso.

Finance Director William Alonso asked if there were any questions regarding the analysis.

Vice Mayor Ator stated that group “B” consists of 182 accounts for a total of \$232,918.89.

Finance Director Alonso explained that Attachment “A”, including pages A-1 through A-12, are all 672 delinquent accounts, ranging from \$0.11 to \$11,555.00. The accounts in Attachment “B” have balances of \$500.00 and over, which are the accounts that a collection agency would be working with. Pages B-1, B-2 and B-3 total 145 accounts that total \$185,679.82 and the property taxes are paid up to date. The analysis also shows whether or not the property is homesteaded; if it is not homesteaded it most likely is a rental property.

Finance Director Alonso stated that B-4 shows 37 accounts that are for properties that are either foreclosed or have tax certificates that have been sold. Most of the names shown on the tax bills are financial institutions. The column showing property taxes owed is for the tax certificates that were sold on the properties.

Finance Director Alonso clarified that 182 accounts have balances of \$500.00 or more. Out of this total, 96 are homesteaded and 86 are not homesteaded. The interesting point is that the 182 properties make up 76% of the total delinquent amount.

Mayor Bain would recommend hiring a collection agency. He asked for an update at the next meeting.

Finance Director Alonso asked for approval to secure quotations for a collection agency.

**Councilman Best moved to allow the Finance Director to proceed to secure quotations, with the condition that he will provide an update of what has been paid. Councilman Lob seconded the motion which was carried 5-0 on roll call vote.**

*Agenda Item 10A was discussed at this time.*

## **9E) Approval of Work Order No. 2 (Revised) – Implementation of Commercial Revitalization Aesthetic and Theme Package – Calvin, Giordano & Associates, Inc.**

To answer Mayor Bain’s question, Lorraine Tappen of Calvin, Giordano & Associates explained that the focus had been on allowable uses for N. W. 36<sup>th</sup> Street. There are some limitations on ground floor retail uses for hotels and residential and they are trying to determine the best mix. The next step is to consider the design guidelines. They expect to have a draft in January and finish in April

2011.

Mayor Bain stated that the way finding and signage plan could be addressed by the Architectural Review Board since the contract with Calvin, Giordano & Associates has a provision for hourly billing.

City Attorney Seiden explained that the numbers for the various categories are a flat fee charged for the activity based upon their estimate and hourly rate.

Mayor Bain would like to break out the color palette, the façade program and street pedestrian scale lighting.

Councilman Espino stated that Calvin, Giordano & Associates would work with the Architectural Review Board and offer technical advice.

Mayor Bain felt that the way-finding signage is the most advanced item. He understands the color palette and the building façade program and Council approved the directional signs and the locations. He is looking for Calvin, Giordano & Associates to provide direction as to how to move forward.

Councilman Espino stated that the signage style and design may need adjustments based on Calvin, Giordano's technical advice.

Councilman Lob said that the Architectural Review Board had recommended the design, but it has not been built and there could be similar designs that would accomplish the job.

Councilman Espino added that the design would lay the foundation for some of the other projects in terms of the style and theme for Downtown.

Mayor Bain reiterated that Council voted on the style and design for the signage.

City Manager Borgmann explained that Calvin, Giordano & Associates will take the recommendation of the Architectural Review Board that was approved by Council and work it into the overall master plan for streetscapes, streetlights, etc. They would come back to Council if they make a recommended change. There may not be a sign post or system like that available and it might have to be custom built.

Vice Mayor Ator said that there is no question about the quality of the signage that will be adaptable to lighting and it should be done right. Calvin, Giordano & Associates accepts the fact that a sign has been chosen, they are not suggesting new signage and they will incorporate the recommendations of the Architectural Review Board with their professional recommendations.

City Manager Borgmann explained that if the design is accepted in the final analysis, it will still have to meet requirements for wind load and engineering specifications.

Councilman Best felt that the Architectural Review Board could work together with Calvin, Giordano & Associates to move the process forward without having to form another board or committee.

Mayor Bain agreed that Calvin, Giordano & Associates could work with the Architectural Review Board and hold public meetings to get additional input from the residents and business owners.

Councilman Best felt the intention is to hold public meetings to bring people together.

Ms. Tappen agreed that public meetings are included in the work order.

Mayor Bain asked to vote on the line items in Work Order No. 2 individually.

**Councilman Espino moved to approve the implementation of wayfinding and signage program work order. Vice Mayor Ator seconded the motion, which carried 5-0 on roll call vote.**

**Councilman Espino moved to approve the work order for the color palette. Vice Mayor Ator seconded the motion, which carried 5-0 on roll call vote.**

**Vice Mayor Ator moved to approve the building façade program and the street and pedestrian scale lighting. Councilman Lob seconded the motion, which carried 5-0 on roll call vote.**

City Attorney Seiden clarified that there were flat fees for each category, not to exceed the amounts. Calvin, Giordano & Associates used their hourly rates to compute the categories.

*Agenda Item 9F was discussed after Agenda Item 9B*

#### **9F) Discussion Regarding Shingle Roofs**

City Manager Borgmann stated that Council received a memorandum from the Building Official who would make a presentation on shingle roofs.

Building Official Edwin “Skip” Reed explained that he toured the City in order to determine how the shingle roofs vary from the tile, how the process is for aging, durability and he performed a cost analysis. He listed the good features and the bad features of shingle tiles that may help with the decision making.

Building Official Reed explained that a 3-tab shingle was used in the early 1980’s before the architectural shingle was introduced. The 3-tab is commonly seen along North and South Esplanade, more than in the “Bird” section that has stayed with cement tile. Some older dwellings were originally engineered for tile, while others were not. Unfortunately, the framework for older homes was not geared around a heavy dead load and had very light roof joists.



Building Official Reed displayed photographs on the overhead screen showing two identical constructed apartment buildings with different roofs; one had 3-tab shingles. The shingles are no longer coated to keep away the mold and it begins to turn black after five years. The architectural shingle has a lift between the dimensional that is not as much of an eyesore when it begins to mold. The 3-tab shingles have not improved over the years, while the architectural has improved due to the fact that they are heavier weight material.

To answer Councilman Espino's question, Mr. Reed clarified that shingles do not pressure clean because it drives off all the granules and subjects the tarpaper to direct sunlight. The granules were designed to protect the shingles from the sunlight that makes the roof brittle, old and subject the roof to wind and rain. Tile has UV protection and it lasts longer than the actual roof and its membrane.

In response to Mayor Bain, Mr. Reed said that shingle manufacturers do not stand behind any kind of paint, but there are some and unfortunately people wait too long and the mildew is buried very deep. He agreed that there are certain paints offered by the shingle manufacturers.

Building Official Reed displayed a sample of the architectural shingle. He said that the overlapping feature of one shingle over another gives the architectural dimension.

Councilman Best asked what would be the difference in cost between the 3-tab and the architectural shingle.

Building Official Reed explained that there is a significant difference in the cost of the two types of shingles. A standard 3-tab is \$160.00 per square (10' x 10'), while the architectural is approximately \$225.00 per square. The architectural shingle lasts twice as long as the 3-tab.

Additional photographs were displayed showing repaired and painted 3-tab roofs and another architectural shingle roof that was installed on a very low slope.

Mayor Bain said that he asked the City Manager to also provide photographs of the different types of tile roofs for comparison.

Building Official Reed stated that the tile roofs can be pressure cleaned to bring back the color and there is a sealer that can be applied; they can also be repainted. He confirmed that walking on cement tile can cause breakage by a heavier person.

Mayor Bain commented that that he has seen loose tiles on roofs for the last five years since Hurricane Wilma.

Councilman Lob researched on-line and found anti-mildew treatments and preventative products for shingle roofs; there are anti-growth mildew sprays available and there is a mildew resistant shingle made out of copper granules.

Vice Mayor Ator is concerned about allowing the use of shingles and controlling the type of shingle that is installed.

Mayor Bain commented that he visited Sarasota, Florida and saw many shingle roofs on new homes.

Building Official Reed stated that the problem is getting people to keep their roofs clean, which is not easy.

Mayor Bain said that when he last spoke with Mr. Reed he said that he would be agreeable to changing the City's roofing requirements to conform to the Florida Building Code. He asked him if he had changed his mind.

Building Official Reed explained that he had not changed his mind; he is presenting the advantages and disadvantages and it will be up to the Code Compliance Department to make residents maintain their roofs because they really look bad, regardless of whether they are tile or shingle.

To answer Councilman Best's question, Mr. Reed said that he had not seen a deterioration of the roofs from jet fuel.

Councilman Best felt that jet fuel would affect a white tile roof more than a shingle roof in terms of cleanliness.

Building Official Reed stated that the City does not enforce the Code on dirty roofs as they do in other cities. There is a process to make it work, but it takes time.

Councilman Espino asked if the Building Official's recommendation was to allow architectural shingles rather than 3-tab shingles.

Building Official Reed said that he is recommending architectural shingles because they stay in better condition longer and they do not look as bad when they begin to turn dark.

Mayor Bain contacted an insurance company in regard to the insurance rates and was told that it costs more for a tile roof because they are more expensive to replace. He added that cement roof tiles are more dangerous during a hurricane if they come lose.

Building Official Reed explained that cement roof tiles used to be dangerous, but this has been corrected and it will take another fifteen years to catch up with the new ridge cap system.

Vice Mayor Ator understands and agrees that the architectural shingles are more attractive; her concern is controlling the different types of shingles. She would prefer to keep the Code the way it is requiring tile roofs.

Councilman Espino asked if Council would be inclined to approve shingle roofs with a sunset provision in light of the difficult economic situation.

City Attorney Seiden explained that there is another Code section that allows re-roofing with the same material as currently exists on the home.

Mayor Bain would like to give the residents the opportunity to repair their roofs and many cannot afford tile. The fact is that new roofs will make the City look better and there are more reasons that people want to live in the City besides the appearance of the roofs.

Councilman Best thanked Building Official Reed for taking time to answer the questions relative to the issue. He said that there are many roofing problems in the City, both with asphalt shingles and barrel tile. Miami Springs is a community of people versus structure and some are on fixed incomes and others have lived here a long time. He would tend to agree with the Mayor because roofs are in bad shape and amending the ordinance would allow people to make repairs.

Vice Mayor Ator would be willing to support a two-year sunset provision and revisit the issue after that time. This would allow the option to switch to shingles.

Councilman Espino said that he would support the two-year sunset provision. This helps legislatively because it will be revisited after two years. The condition of the roofs is an enforcement issue.

City Attorney Seiden explained that he needed a detailed definition for the type of shingle.

Mayor Bain stated that the allowed shingles would conform to the Florida Building Code.

Building Official Reed clarified that all roofing materials must conform to the Florida Building Code with an approved system and application.

City Attorney Seiden stated that there are various grades of shingles. He asked if there were any type of shingles that would not be approved.

Building Official Reed explained that new roofing materials are being introduced everyday. He said that there are no roofing materials sold that he would not approve due to the fact that they have to have a Notice of Acceptance (NOA) and they must have a system of application with the manufacturer. The language should allow “asphalt” shingle.

Vice Mayor Ator asked to be clear about the 3-tab versus the architectural shingles.

Building Official Reed said that asphalt would include all types of shingles, regardless of what it looks like.

**Councilman Best moved to allow for the residents of the City the use of approved asphalt shingles in addition to the existing tile roofs and the ability to make the choice.**

City Manager Borgmann asked if the motion also applied to new construction or re-roofing only.

Councilman Best said that he would like to include new construction as well.

**Councilman Lob seconded the motion.**

Vice Mayor Ator suggested amending the motion to include a two-year sunset period.

**Councilman Best withdrew his motion and Councilman Lob withdrew the second.**

**Councilman Best moved to allow the residents of the City the use of approved asphalt shingles in addition to the existing tile roofs, with a two-year sunset provision. Vice Mayor Ator seconded the motion.**

Mayor Bain said that he would support the motion even though he did not have Council support for an ordinance to maintain the Community Center a few months ago.

Councilman Best said that he made the motion for a reason, and if it does not work out he will refine it and go with the wishes of his colleagues in order to get something done.

**The motion carried 5-0 on roll call vote.**

*Mayor Bain called for a 5- minute recess at 9:09 p.m.*

*Agenda Item 10A was discussed after Agenda Item 9D*

**10. New Business:**

**10A) Resolution No. 2010-3496 – A Resolution of the City Council of the City of Miami Springs Requesting the Indefinite Deferral of the County’s Consideration of the City’s Pending Annexation Application; Authorizing a Process to Request the Future Withdrawal of the Requested Indefinite Deferral; Effective Date**

City Attorney Jan K. Seiden read the resolution by title.

Attorney Seiden stated that the four cities (Doral, Medley, Virginia Gardens and Miami Springs) are asking that their annexation applications currently be deferred. There was a meeting this afternoon with the other cities, there are many ongoing recall items and they will select a new Chairperson for the County Commission. There are rumors about various Commissioners seeking the Office of the County Mayor and that the County Mayor may not fulfill his full term. There are two new County Commissioners and a number of members are under recall efforts.

**Councilman Lob moved to adopt Resolution 2010-3496. Councilman Espino seconded the motion which was carried 5-0 on roll call vote.**

#### **10B) Tree Ordinance Status Update**

Vice Mayor Ator stated that Chairman of the Board of Parks and Parkways Eric Richey spoke eloquently about the issue during Open Forum. There continues to be some confusion about what trees should be added and after discussion the Board is recommending the avocado and mango trees. She would suggest removing Section 54-06 (B) (8) and adding those trees in (B) (5) that provides that specific trees are exempted from the permit, relocation, replacement and mitigation requirements. She would add mango, avocado and almond, and not include oak.

City Attorney Seiden did not disagree with the change, although he would recommend leaving (B) (8) in because fruit trees are not nuisance trees, which are described in the table inset.

Vice Mayor Ator explained that it would depend on the definition of “nuisance” because there is a mango tree in her yard that is a nuisance.

City Attorney Seiden reiterated that he would leave in (8) and leave mango and avocado.

**By consensus, Council directed the City Attorney to draft the amendment.**

#### **10C) “Take Stock in Children” Program**

City Manager Borgmann stated that after the agenda was sent out he asked to pull this item. The Community Policing Office staff is meeting with the “Take Stock in Children” representatives next week to begin setting up the program. This will require a Memorandum of Understanding between the organization and the City to set forth the requirements of the program. This should be ready for Council approval for the first meeting in December.

#### **10D) Request that Council Approve an Expenditure in an Amount not to Exceed \$29,783 to Vermont Systems for a RecTrac with Photo ID System for the Recreation Department, as a Sole Source Provider, Pursuant to Section 31.11 (E) (6) (c) of the City Code**

City Manager Borgmann read the title of the recommendation. Vermont Systems is a preferred vendor that interfaces with the City’s H.T.E. software system, not a sole source provider. The cost is lower than the amount that was approved in the budget by eliminating some features that would not be of much advantage.

**Councilman Best moved the item. Councilman Lob seconded the motion which was carried 5-0 on roll call vote.**

Vice Mayor Ator noted that the specifications only include one bar code reader. She asked how this would cover the pool admissions.

Parks and Recreation Director Omar Luna responded that the bar code reader will be at the Recreation Center. The information can also be accessed on the computer at the pool facility. There is not that much traffic at the pool and another bar code reader can be added later if necessary.

Councilman Best commented that there is roughly a \$15,000 savings from the original quote.

Vice Mayor Ator said that there were issues in the past and she would like to know how much the additional items would cost for the pool.

Council **requested** an agenda item to review the additional items that are available with the RecTrac system.

*Agenda Item 10E was discussed after Agenda Item 10G*

**10E) Request from Lily Saborit to Serve Alcohol at a Sosa Theater Event**

Lily Saborit asked for permission to dispense beer and wine at an event she is producing at the Rebeca Sosa Theatre in the Community Center on Saturday, November 20<sup>th</sup>. She partnered with a non-profit organization that is raising funds for more than one organization. The Community Center is a special place that seems to function very well.

Mayor Bain commented that the gymnasium is open that night until 8:30 p.m. He asked if that area can be closed off.

City Manager Borgmann stated that the jogging track would be closed off and there would be no reason for any children to be upstairs at that time of the evening.

Parks and Recreation Director Omar Luna explained that the jogging track is not busy on Saturday afternoons and those who want to walk could use the outside of the basketball court.

City Manager Borgmann stated that details for the event would be worked out; this is only a request to allow the sale of beer and wine for this particular event. The Chamber of Commerce utilized Carlos Santana's liquor license for the last event at the Community Center.

Ms. Saborit explained that the non-profit organization has the ability to dispense beer and wine and she will partner with them for the permitting and insurance.

City Manager Borgmann will stay in contact with Ms. Saborit to make sure all the paperwork is in order.

**Councilman Espino moved to allow use of the facility with the provision that Ms. Saborit secures the proper licenses, permits and insurance. Councilman Lob seconded the motion which was carried 5-0 on roll call vote.**

*Agenda Item 10F was discussed after the recess*

**10F) Code Revisions – Application for Building Permits – Code §151.04**

City Attorney Jan K. Seiden stated that originally when he drafted the memo, the comment was issued only about gutters and downspouts. He distributed a document on the dais outlining when a permit is required. He explained that the new version of the Florida Building Code requires all items listed to have a permit, in addition to gutters and downspouts. He said that there is really nothing to debate, he will simply update the Code Section 151.04 to bring it up to date with the Florida Building Code.

Building Official Edwin “Skip” Reed explained that a permit is required for gutters because they are not supposed to be windborne and there are spacing requirements for fasteners.

Mayor Bain suggested that the Code could be amended to say that permits are required per the Florida Building Code as revised.

City Attorney Seiden said that eliminating Section 150.014 would be fine; it can be repealed, but it would require everyone to come to the Building Department to find out if they need a permit or not. He said that the purpose of the Section is only for information; it repeats, for the benefit of the citizens, when a permit is needed.

Building Official Reed explained that many people do not know the Code and the list is available to help people understand when a permit is required for work even it is under \$500.00 because it affects the structure of the building.

To answer Councilman Espino’s question, Building Official Reed explained that drywall repairs related to water damage sometimes go further than the drywall. There could be electrical, mechanical, or plumbing damage involved.

Mayor Bain asked why the replacement of kitchen cabinets requires a permit.

Building Official Reed responded that cabinets must be structurally placed on the walls.

Mayor Bain reiterated that the language should state that permits are required according to the Florida Building Code. He understood that there were new changes.

City Attorney Seiden explained that he would update the entire section if directed by Council. This ordinance will not create a situation that does not already exist where the City is imposing a permit requirement that is not imposed by the Florida Building Code.

Vice Mayor Ator asked if there are any additional requirements other than what is imposed by the Florida Building Code.

Building Official Reed clarified that the City would not impose permit requirements that are not already imposed by the Florida Building Code. He explained that the information would be helpful to residents to understand when a permit is required.

Vice Mayor Ator asked if the Florida Building Code requires a permit for any maintenance and repairs over \$500.00.

Building Official Reed said that the permit for maintenance and repairs would only apply to the listed items. General repairs under \$500.00 do not require a permit if they do not affect the structure. He said that the County requires any repair over \$500.00 to have a permit.

City Attorney Seiden stated that *“No permit shall be required for the maintenance or repair work that does not change occupancy, does not affect life safety, and the value of which does not exceed \$500.00 in labor and materials as determined by the City Building Official.”* This is language that was obtained from the Board of Rules and Appeals.

Mayor Bain asked about the provision for roofing repairs.

Building Official Reed explained that patching a flat roof is okay, but tearing out a tile roof that requires a cold patch requires the person to understand the work. The work may involve less than three squares.

To answer the City Attorney’s question, Building Official Reed clarified that the Florida Building Code was amended since 2001; the 2009 revisions will be enforced in 2011.

City Attorney Seiden clarified the new items that are proposed, including structural work, exterior windows and doors, drywall and stucco. This is a document that is meant as guide to provide information without having to contact the Building Department. The Building Official never does anything that is not mandated by the Florida Building Code.

To answer the Mayor’s question, Mr. Reed clarified that a permit is required for the replacement of an exterior door whether or not it has a shutter.

City Attorney Seiden explained that there is one section in the current ordinance excluding gutters and downspouts from the permit requirement and now a permit is required by the Florida Building Code.



Building Official Reed stated that everything outside the house is windborne, including fences, awnings, gutters, etc. The homeowner can do the work themselves if a permit is secured.

City Manager Borgmann added that there were voluminous changes to the Florida Building Code in 1994 after Hurricane Andrew to ensure safety in a windstorm.

Building Official Reed said that engineering standards were established and the Notice of Acceptance (NOA) shows that the product has been tested with the system that the manufacturer decides will stand up to winds up to 150 mph.

City Attorney Seiden explained that Chapter 150 is the Zoning Code; Chapter 151 includes Building Regulations; Chapter 152 is Planning and Development; Chapter 153 is Historic Preservation and Chapter 154 is Flood Damage Prevention.

To answer Mayor Bain's question, Building Official Reed stated that the State issues each shed manufacturer an approval of their system. The City Code regulates the placement of the shed on the property.

**By consensus, Council directed the City Attorney to update the information listing what is required by the Florida Building Code.**

#### **10G) Code Revisions – Recreational Vehicles**

City Attorney Jan K. Seiden explained that the Building Department asked to clarify and expand the recreational ordinance. There is a provision that recreational vehicles are not allowed in commercial districts and the recommendation is to expand it to say that they may not be parked in any multi-family residential district or used for commercial purposes.

City Attorney Seiden said that Code Section 150-017 defines a recreational vehicle as a non-commercial transportation structural device, self-propelled or towed, that is used for recreational purposes. Included are the following vehicles, but not to the exclusion of other types: Trailers; trailer coaches; camping trailers; motor homes; pickup (slide-in) campers; chassis mounts; converted vans; chopped vans; mini-motor homes; fifth wheel trailers of recreational vehicle construction, design, and intent; utility trailers; carry-on trailers, with and without structure mounted thereon; boats; airboats; swamp buggies; unlicensed, uninspected, or expired inspection certificated dune buggies, racing cars, and racing stock cars; aircraft; golf carts; or vehicles converted from their original intended use, and presently designed and used for recreational purposes.

Prohibited uses: It shall be unlawful, at any time, to use recreational vehicles or motor vehicles of any description, as sleeping or living quarters within the City; No recreational vehicles shall be used for any commercial purposes in any zoning district except in C-1 zoning districts. The Code Department suggested updating the Code Section to eliminate all commercial use, including C-1. New language will also prohibit parking and storage of recreational vehicles in multi-family residential and commercial zoning districts of the City.

Councilman Lob explained that a trailer would not be allowed in a multi-family residential district, even if it only takes up one parking space, which is a problem.

City Manager Borgmann said that a multi-family building is required to have a certain number of parking spaces per unit, based on the bedrooms.

Councilman Lob said that if a unit is allocated two spaces and the person living there only has one car, they should be allowed to park a trailer there.

Vice Mayor Ator asked if there was a problem with the way the Code is written.

City Attorney Seiden said that the recommendation was made by the Building and Zoning Office Supervisor. He assumes that it would not be an issue unless there was a problem. He said that the biggest problem is related to the motor homes and a provision could be added that the trailer or vehicle is allowed if it only takes up one space.

Councilman Best commented that most apartment buildings have their own associations that mandate what vehicles are permitted.

Councilman Lob felt that the description of recreational vehicles is very broad.

Vice Mayor Ator would like to know the extent of the problem. She agreed that a motor home could take up five parking spaces in a residential/commercial parking lot and if there are no requirements there is nothing the City can do to control it.

City Attorney Seiden reiterated that Councilman Lob's concern could be addressed by saying that the recreational vehicle cannot take up more than one space.

Councilman Espino explained that recreational vehicles must be screened in residential areas and there would likely be no screening in a multi-family area even if they only take up one space.

Mayor Bain suggested finding out what the problem is and why the recommendation was made to change the ordinance.

**The item was tabled pending additional information from the Code Compliance Department.**

## **10H) Councilman Espino Report and Discussion from Community Summit**

This item was discussed under Reports & Recommendations.

## **11. Other Business:**

None.

## **12. Reports & Recommendations:**

### **12A) City Attorney**

None.

### **12B) City Manager**

#### **Veteran's Day**

City Manager Borgmann reminded everyone that City Hall would be closed on Thursday, November 11<sup>th</sup> in recognition of Veteran's Day.

#### **Vacation**

City Manager Borgmann reported that he would be on vacation on Friday, November 12<sup>th</sup>.

#### **Red Light Cameras**

City Manager Borgmann stated that a meeting was held with the red light camera representatives and he distributed a brochure for Council's review. The safety issue is certainly critical and if the City does not get the revenue from the violations, the County will install the cameras and get the revenue for approximately ten locations on N. W. 36<sup>th</sup> Street and one at LeJeune Road and Royal Poinciana. There does not seem to be an issue on East Drive and South Royal Poinciana Boulevard or Westward Drive.

Councilman Lob asked if the City could ask the County permission for installing cameras eastbound on N. W. 36<sup>th</sup> Street.

City Manager Borgmann explained that the County might want the eastbound cameras. There is no charge for the cameras up front because a percentage of the fines is received by the State and the camera company.

City Attorney Seiden agreed that the company made a very impressive presentation.

City Manager Borgmann added that there are very few cities that do not have the cameras on line.

Vice Mayor Ator suggested checking with other cities to find out how the cameras are working for them.

Councilman Lob would normally vote against the cameras, but if the County is going to do it anyway, it is definitely worth looking at.

City Manager Borgmann would not be in favor of any cameras in the residential areas, except for the intersection at East Drive and South Royal by the Middle School.

Councilman Best felt that because safety is the issue, he would be in favor of installing cameras on 36<sup>th</sup> Street and the intersection on East Drive by the Middle School.

City Manager Borgmann will invite the company representative to make a presentation at a future meeting.

### **Garbage Container Attachment**

City Manager Borgmann displayed an attachment for the garbage containers that is placed on the outside of the container when it contains garbage and inside the can if there is no garbage. As the trucks go by, this would identify the empty cans and save the use of the hydraulic arms on the sanitation trucks. A test will be conducted on 200 houses to see how it works out before going city-wide. There will be a letter sent out notifying the residents.

### **Promotion**

Chief of Police Peter G. Baan announced the promotion of Officer Dan Kelly to Sergeant.

### **Blood Mobile**

City Manager Borgmann announced that the Blood Mobile will conduct a blood drive at City Hall on Thursday, November 18<sup>th</sup> from 10:30 a.m. to 4:00 p.m. for any residents who are interested.

### **5K Turkey Trot**

City Manager Borgmann reported that the Recreation Department will be hosting the First Annual 5K Turkey Trot Run starting at 8:00 a.m. at the Community Center on Saturday, November 13<sup>th</sup>.

## **League of Cities Turkeys**

Mayor Bain inquired if there was any notification from Miami-Dade County League of Cities on the turkeys this year.

City Manager Borgmann explained that he normally hears from Commissioner Sosa's office, but he had not received any information.

The Mayor asked the Administration to determine how much it would cost to supply turkeys for the Senior Center and bring back the information to Council at the November 22<sup>nd</sup> meeting.

## **12C) City Council**

### **Community Summit**

Councilman Espino reported that there were more than twenty-five community leaders attending the Summit. The agenda included discussion on problem sharing, solutions and City support. His report included detailed comments about the problems and some of the solutions that the leaders will take on themselves, including regular collaboration, one large event per year and new events.

Councilman Espino explained that there was a consensus for four separate items, including the creation of an organizational directory and a community calendar on the website. The community calendar would promote all events in the City and ensure that there would not be a conflict of events. Another issue that was raised was the appointment of a community liaison who would be a contact person that would be a conduit for collaboration and would provide recommendations and instructions for events. These duties could be added to an employee's existing responsibilities or result in the creation of another position. The City lacks a Public Relations Officer that would brand, market and promote Miami Springs. There was also a request to replace the old marquee with a digital bulletin board that could be updated easily and advertise more events.

Councilman Espino stated that minor adjustments could be made to the website in order to accommodate the first two requests for the community calendar and organization directory.

Councilman Lob agreed with Councilman Espino that the website information is a great idea and it would provide a single point of reference to inform the public of community events. He would like to know what the issues were with the marquee.

Assistant City Manager Gorland estimated that an electronic marquis could cost as much as \$50,000. He suggested looking into the cost of different size signs.

Councilman Lob suggested that the various organizations could help to raise the funds for the sign.

Mayor Bain thought that the signs could also provide directional information.

## **Community Summit**

Councilman Best applauds Councilman Espino for the Community Summit because communication is important to the community.

## **Guest Speaker**

Councilman Best spoke about Civics and Local Government at Doral Middle School, which was an interesting experience. He said that the City Attorney had said that 76% of the electors vote in a presidential election, while there is more control in a local municipal election. This brought attention to the kids about the effectiveness of communicating with local government officials.

## **Resolution**

Councilman Best received information from Mayor Joy Cooper, President of the Florida League of Cities, asking the cities to consider adopting resolutions in regard to support for military personnel. He will provide the information so that an agenda item can be scheduled for the next meeting.

## **Movie Night**

Vice Mayor Ator distributed flyers announcing All Angels Movie Night at 7:00 p.m. on Friday, November 19<sup>th</sup> featuring “Toy Story 3” and “The Wiz”. She offered to accept suggestions for future Movie Night presentations.

## **Good Night**

Councilman Lob wished everyone a good night.

## **Handicap Ramp**

Mayor Bain inquired about the status of the handicap ramp on the Circle. The City Manager explained that the structural drawings were submitted for review by the structural inspector and the job should be finished before the holidays.

## **Council Meetings**

Mayor Bain asked about the dates for the December Council meetings. City Manager Borgmann responded that a meeting is scheduled for December 13<sup>th</sup> and normally the second meeting in December is cancelled.

## **District Boundary Regulations**

Mayor Bain said that he wants to move forward with the district boundary regulations for N. W. 36<sup>th</sup> Street, which could be scheduled for the December meeting.

### **Construction Debris**

Mayor Bain complimented the City Manager and Staff for the team effort in cleaning the construction debris on South Drive.

### **13. Adjourn.**

There being no further business to be discussed the meeting was adjourned at 10:42 p.m.

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Billy Bain  
Mayor

### **ATTEST:**

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Magalí Valls, CMC  
City Clerk

Approved as written during meeting of: 11/22/2010.

Transcription assistance provided by Suzanne S. Hitafter.